

Board Meeting

Tuesday, January 23, 2018 – 4:00 p.m.

Chamber Building, 302 W. Gore

First National Bank & Trust Board Room

AGENDA

- I. Call to Order/establish quorum and ensure public notice requirements/introductions
- II. Community Reports
- III. **Consider approval of the Consent Agenda**
 - a. Acceptance of the November 28, 2017 Minutes
 - b. Acceptance of the Special Board Meeting December 5, 2017 Minutes
 - c. Acceptance of the FYE 2017 Audit by Robert Turner, C.P.A.
 - d. Acceptance of the November 2017 Financials
 - e. November 2017 Membership Report
 - f. November 2017 City Council Report
 - g. Acceptance of Fires Patriots billing to include an amnesty program.
 - h. Remove Debra Welch as signer from bank accounts and add Albert Johnson, Jr.
 - i. Change date of February's Executive Committee meeting scheduled for the 20th to February 21st, due to conflict with the Southwest Oklahoma Legislative Reception.
 - j. Form a search committee, for President & CEO vacancy, comprised of Incoming Chairman of the Board, Albert Johnson, Jr., Jennifer Ellis, Jennifer McGrail, Stan Booker, Mark Scott, Bridgette Randle, Jerry Ihler, Lee Baxter, Tim Hushbeck and Mark Brace.
 - k. Increase pay of EVP up to the equivalent of \$75,000 annualized salary while serving as Interim President & CEO.
 - l. Event funding for the Lutheran Women's Missionary League Oklahoma in the amount of \$1,000 prior to the event and \$10 per room night with a cap of \$3,000, contingent on funds available. The amount will be paid directly to the group from Special Event funding.
 - m. Event funding for the Beta Sigma Phi Oklahoma Convention in the amount of \$1,000 prior to the event and \$10 per trackable hotel room night with a cap of \$3,000, contingent on funds available. The amount will be paid directly to Beta Sigma Phi Oklahoma from the Special Event Funding.

ACTION: Motion to approve/amend/disapprove the Consent Agenda
- IV. Consider acceptance of the December 2017 Financial Report
ACTION: Motion to accept/not accept the December 2016 Financial Report
- V. Consider approval of the December 2017 Membership Report
ACTION: Motion to approve/amend/disapprove the December 2016 Membership Report
- VI. Consider acceptance of the monthly City Council Report
ACTION: Motion to accept/amend the monthly City Council Report
- VII. Chamber Reports:
 - Chairman's Report
 - President's Report
- VIII. Business:
 - a. Consider suggestion brought forward at Commerce Circle Advisory Board meeting to allocate funds out of current budget to hire a Digital Marketing Coordinator.
 - b. Consider convening into Executive Session as allowed by the Oklahoma Open Meetings Act Law as amended 2011. 25 O.S. §§307 and 311 for the purpose of
 - i. a personnel discussion regarding the resignation Debra Welch.
ACTION: Motion to convene into Executive Session

VIII. New Business

IX. Adjourn

X. Member Announcements