

Board Meeting
Tuesday, June 25 – 4:00 p.m.
Chamber Building, 302 W. Gore
First National Bank & Trust Board Room

AGENDA

- I. Call to Order/establish quorum and ensure public notice requirements/introductions
- II. Welcome & Introductions
- III. Member Spotlight – Skills for L.I.F.E.
- IV. Community Reports
- V. Chamber Reports

Chairman’s Report – Albert Johnson, Jr.
President’s Report – Brenda Spencer-Ragland
LEDC President’s Report – Brad Cooksey

VI. Consider approval of the Consent Agenda

- a. Acceptance of the May 21, 2019 Minutes.
- b. Consider recommendation by the Chairman to approve the consulting contract with Bill Phelps and Association for the time period of July 1, 2019 - June 30, 2020.
- c. Consider recommendation to approve the proposed Contract and Performance Goals for the Hotel/Motel Budget with the City of Lawton for 2019/2020.
- d. Consider recommendation by the Convention and Visitors Bureau (CVB) Advisory Committee in response to the request of GreenGrow Expo. The CVB Advisory Council has recommended to deny funding in the amount of \$2,500 - \$3,000 due to the application not being submitted 90 days prior to the event as stated on the Event Funding Application. The funding formula showed a value of \$2,100 for this event. *The event is scheduled for July 19 – July 20, 2019.*
- e. Consider disapproving recommendation by the Convention and Visitors Bureau (CVB) Advisory Committee in response to the request Firecracker Golf Tournament and approve funding in the amount of \$1,000 – The CVB Advisory Council has recommended to deny funding in the amount of \$1,000 due to the application not being submitted 90 days prior to the event as stated on the Event Funding Application. The funding formula showed a value of \$1,720 for this event. *The event is scheduled for July 4 – 7, 2019.*
- f. Consider recommendation by the Convention and Visitors Bureau (CVB) Advisory Committee in response to the request of THRIVE – Sponsorship. The CVB Advisory Council has recommended to table the sponsorship for the THRIVE Conference pending more information being requested on the hotels that turned in rates being from a third-party website. *This event is scheduled for October 19, 2019.*
- g. Consider recommendation by the Convention and Visitors Bureau (CVB) Advisory Committee in response to the request of Spirit of Survival – Sponsorship. The CVB recommends sponsoring the Spirit of Survival in the amount of \$5,000 which is the same level that has been sponsored in the past and budgeted for with it being one of Lawton’s signature events. *This event is scheduled for October 5 – 6, 2019.*
- h. Consider recommendation by the Convention and Visitors Bureau (CVB) Advisory Committee in response to the request of 2019 STEM Camp – Sponsorship. The CVB Advisory Council has recommended to deny sponsoring the STEM Camp due to the sponsorship deadline has already passed and the packet was not submitted 90 days before the event.
- i. Consider recommendation by the Convention and Visitors Bureau (CVB) Advisory Committee in response to the request of 2020 Mayor’s Summit. The CVB Advisory Council has recommended to submit a proposal to host the 2020 Mayor’s Summit and provide funding up to \$3,200. *This event is scheduled for June of 2020.*

ACTION: Motion to approve/amend/disapprove the Consent Agenda

VII. **Consider acceptance of May 2019 Financials.**

ACTION: Motion to accept/not accept May 2019 Financials.

VIII. **Consider approval of the May 2019 Membership Report.**

ACTION: Motion to approve/amend/disapprove the May 2019 Membership Report.

IX. **Consider acceptance of May 2019 City Council Report.**

ACTION: Motion to accept/amend the May 2019 City Council Report.

X. Business:

a. **Consider convening into Executive Session for the purpose of a personnel discussion as allowed by the Oklahoma Open Meetings Act Law as amended 2011. 25 O.S. §§307 and 311 for the purpose of:**

- i. a personnel discussion to discuss the performance, continued employment, conditions of employment, and/or contractual terms relating thereto of President & CEO, Brenda Spencer-Ragland.

ACTION: Motion to convene into Executive Session to discuss the recommendation of the Executive Committee Meeting on June 21, 2019.

b. **Consider any action to be taken as a result of Executive Session.**

ACTION: Consider Motion to Extend or Modify the Employment Contract of President & CEO, Brenda Spencer-Ragland on such terms and conditions as the Board approves

XI. New Business

XII. Adjourn

XIII. Member Announcements