

Executive Committee Meeting
Tuesday, June 18, 2019 – 4:00 p.m.
Chamber of Commerce, 302 W. Gore, Conference Room

- I. Call to Order, establish quorum and ensure public notice requirements
- II. Presentation by Good Vibes Nutrition
- III. Chamber Reports: Chairman's Report – Albert Johnson, Jr.
President's Report – Brenda Spencer-Ragland
LEDC President's Report – Brad Cooksey
- IV. Consider Acceptance of the May 14, 2019 Executive Meeting Minutes.
ACTION: Motion to accept/amend May 14, 2019 Executive Meeting Minutes.
- V. Consider Acceptance of the May 2019 Financials.
ACTION: Motion to accept/amend the May 2019 Financials.
- VI. Consider Approval of the May 2019 Membership Report as presented by the President within the President's report, and for proposed drops presented by the Membership Director.
ACTION: Motion to approve/amend/disapprove the May 2019 Membership Report and proposed drops presented by the Membership Director.
- VII. Consider Acceptance of the May City Council Reports.
ACTION: Motion to accept/amend the May City Council Reports.
- VIII. Business:
 - a. **Consider recommendation by the Chairman to approve the consulting contract with Bill Phelps and Association for the time period of July 1, 2019 - June 30, 2020.**
ACTION: Motion to approve/amend/disapprove recommendation by the Chairman to approve the consulting contract with Bill Phelps and Association for the time period of July 1, 2019 - June 30, 2020.
 - b. **Consider recommendation to approve the proposed Contract and Performance Goals for the Hotel/Motel Budget with the City of Lawton for 2019/2020.**
ACTION: Motion to approve/amend/disapprove the proposed Contract and Performance Goals for the Hotel/Motel Budget with the City of Lawton for 2019/2020.
 - c. **Consider recommendation by the Convention and Visitors Bureau (CVB) Advisory Committee in response to the request of GreenGrow Expo. The CVB Advisory Council has recommended to deny funding in the amount of \$2,500 - \$3,000 due to the application not being submitted 90 days prior to the event as stated on the Event Funding Application. The funding formula showed a value of \$2,100 for this event. *The event is scheduled for July 19 – July 20, 2019.***
ACTION: Motion to approve/amend/disapprove recommendation of the CVB Advisory Committee to deny funding in the amount of \$2,500 - \$3,000 due to the application not being submitted 90 days prior to the event as stated on the Event Funding Application. The funding formula showed a value of \$2,100 for this event. *The event is scheduled for July 19 – July 20, 2019.*
 - d. **Consider recommendation by the Convention and Visitors Bureau (CVB) Advisory Committee in response to the request Firecracker Golf Tournament – The CVB Advisory Council has recommended to deny funding in the amount of \$1,000 due to the application not being submitted 90 days prior to the event as stated on the Event Funding Application. The funding formula showed a value of \$1,720 for this event. *The event is scheduled for July 4 – 7, 2019.***
ACTION: Motion to approve/amend/disapprove recommendation of the CVB Advisory Committee to deny funding in the amount of \$1,000 due to the application not being submitted 90 days prior to the event as stated on the Event Funding Application. The funding formula showed a value of \$1,720 for this event. *The event is scheduled for July 4 – 7, 2019.*

- e. **Consider recommendation by the Convention and Visitors Bureau (CVB) Advisory Committee in response to the request of THRIVE – Sponsorship. The CVB Advisory Council has recommended to table the sponsorship for the THRIVE Conference in the amount of contingent on the hotels that turned in rate requests being on the website. *This event is scheduled for October 19, 2019.***
ACTION: Motion to approve/amend/disapprove recommendation of the CVB Advisory Committee to table the sponsorship for the THRIVE Conference in the amount of contingent on the hotels that turned in rate requests being on the website. *This event is scheduled for October 19, 2019.*

- f. **Consider recommendation by the Convention and Visitors Bureau (CVB) Advisory Committee in response to the request of Spirit of Survival – Sponsorship. The CVB recommends sponsoring the Spirit of Survival in the amount of \$5,000 which is the same level that has been sponsored in the past and budgeted for with it being one of Lawton’s signature events. *This event is scheduled for October 5 – 6, 2019.***
ACTION: Motion to approve/amend/disapprove recommendation of the CVB Advisory Committee to recommend sponsoring the Spirit of Survival in the amount of \$5,000 which is the same level that has been sponsored in the past and budgeted for with it being one of Lawton’s signature events. *This event is scheduled for October 5 – 6, 2019.*

- g. **Consider recommendation by the Convention and Visitors Bureau (CVB) Advisory Committee in response to the request of 2019 STEM Camp – Sponsorship. The CVB Advisory Council has recommended to deny sponsoring the STEM Camp due to the sponsorship deadline has already passed and the packet was not submitted 90 days before the event.**
ACTION: Motion to approve/amend/disapprove recommendation of the CVB Advisory Committee to deny sponsoring the STEM Camp due to the sponsorship deadline has already passed and the packet was not submitted 90 days before the event.

- h. **Consider recommendation by the Convention and Visitors Bureau (CVB) Advisory Committee in response to the request of 2020 Mayor’s Summit. The CVB Advisory Council has recommended to submit a proposal to host the 2020 Mayor’s Summit and provide funding up to \$3,200. *This event is scheduled for June of 2020.***
ACTION: Motion to approve/amend/disapprove recommendation of the CVB Advisory Committee to submit a proposal to host the 2020 Mayor’s Summit and provide funding up to \$3,200. *This event is scheduled for June of 2020.*

IX. Discuss the performance of the President and CEO for the period of October 8, 2019 to present as part of the annual performance review as allowed by the Oklahoma Open Meeting Act Laws 1977, c. 214, 1, eff. Oct 1, 1977; 25 O.S. 307.B.1.

ACTION: Motion to approve/disapprove discussion of matters referenced above.

X. Consider any action as a result of discussion of the performance of the President and CEO.

ACTION: Motion to approve/disapprove any actions taken as a result of discussion of the performance of the President and CEO.

XI. New Business:

XII. Adjourn