



Board of Directors Meeting
Monday, March 30, 2020 – 4:00 p.m.
Teleconference/Videoconference
Physical Location: Chamber of Commerce 302 W Gore Blvd.
First National Bank & Trust Board Room
Link to join videoconference:
<https://zoom.us/j/400946653>

This meeting will be conducted via Teleconference/Videoconference. For all Board members and members of the public who wish to attend:

You may join from your internet-connected phone or computer by the above link. If you are unable to join by video device, you may join by telephone at the following number, and by inserting the Meeting ID below when prompted:

Telephone call in (for listening without audio) dial: 1 301 715 8592 Meeting ID: 400-946-653#

If you would like to observe the videoconference, but do not have means to attend via videoconference, you may participate at the Chamber of Commerce, 302 W. Gore Blvd. First National Bank & Trust Board Room. The Videoconference will be included in that room, observing required social distancing orders. Other portions of the Chamber of Commerce facility will be made available if necessary, by public attendance.

There will not be any board members present at the Chamber of Commerce facility; however, Chamber staff, will be at the facility at 302 W. Gore Blvd in the event any member of the public chooses to observe the meeting at that location.

Agenda

- I. Call to Order, Roll Call, establish quorum and ensure public notice requirements have been met
- II. Community Reports
- III. Chamber Reports: Chair's Report – Jennifer Ellis
Outgoing President's Report- Brenda Spencer Ragland
Hotel-Motel Tax Representative Report – Candy Hanza
- IV. Consider Acceptance of the February 24, 2020 Board Meeting Minutes.
ACTION: Motion to accept/amend February 24, 2020 Board Meeting Minutes.
- V. Consider Acceptance of the February 2020 Financials with a discussion regarding unusual items resulting from cancellation of fly-ins, reporting of expenses and credits.
ACTION: Motion to accept/amend the February 2020 Financials with a discussion regarding unusual items resulting from cancellation of fly-ins, reporting of expenses and credits.
- VI. Consider Acceptance of the February 2020 Membership Report.
ACTION: Motion to approve/amend/disapprove the February 2020 Membership Report.
- VII. Consider Acceptance of the February 2020 City Council Report.
ACTION: Motion to accept/amend delaying the February 2020 City Council Report.
- VIII. Business
 - a. **Consider acceptance of the Interim President, Dr. Sylvia M. Burgess.**
ACTION: Motion to approve/amend/disapprove acceptance of the Interim President, Dr. Sylvia M. Burgess.

- b. **Consider recommendation to remove Brenda Spencer-Ragland from all financial accounts.**
ACTION: Motion to approve/amend/disapprove recommendation to remove Brenda Spencer-Ragland from all financial accounts.
- c. **Consider Chair's appointment of Nominating Committee.**
ACTION: Motion to approve/amend/disapprove Chairman's Appointment of the Nominating Committee.
- d. **Consider approving a new Standing Rule: Lawton Fort Sill Chamber of Commerce Membership and Dues Policy and Procedure (attached).**
ACTION: Motion to approve/amend/disapprove the attached Lawton Fort Sill Chamber of Commerce Membership and Dues Policy and Procedure.
- e. **Discussion regarding remaining year budget. No Action Item.**
- f. **Consider recommendation by the CVB Advisory Council to review and update a new CVB Funding Formula for funding guidelines.(attached)**
ACTION: Motion to approve/amend/disapprove recommendation by the CVB Advisory Council to review and update a new CVB Funding Formula for funding guidelines.
- g. **Consider recommendation by the CVB Advisory Council to deny funding for the 4A OSSAA Boys Regional Golf Tournament due to funds being unavailable and the event not existing on the original budget. The CVB Advisory Council stated that, had funds been available, funding would have been approved in the amount of \$1,000. The funding formula showed a value of \$1,500 for this event. *The 4A OSSAA Boys Regional Golf Tournament is scheduled for May 4, 2020 at the Lawton Country Club.***
ACTION: Motion to approve/amend/disapprove recommendation by the CVB Advisory Council to **deny** funding for the 4A OSSAA Boys Regional Golf Tournament due to funds being unavailable and the event not existing on the original budget. The CVB Advisory Council stated that, had funds been available, funding would have been approved in the amount of \$1,000. The funding formula showed a value of \$1,500 for this event. *The 4A OSSAA Boys Regional Golf Tournament is scheduled for May 4, 2020 at the Lawton Country Club.*
- h. **Consider recommendation by the CVB Advisory Council to approve funding for Rumble on the Plains in the amount of \$900 to be transferred out of Coliseum funding into Special Events funding. The funding formula showed a value of \$3,800 for this event. *Rumble on the Plains is scheduled for June 27, 2020 at the Sure Stay Best Western Plus.***
ACTION: Motion to approve/amend/disapprove recommendation by the CVB Advisory Council to **approve** funding for Rumble on the Plains in the amount of \$900 to be transferred out of Coliseum funding into Special Events funding. The funding formula showed a value of \$3,800 for this event. *Rumble on the Plains is scheduled for June 27, 2020 at the Sure Stay Best Western Plus.*
- i. **Consider recommendation by the CVB Advisory Council to approve funding for Red River Craft Beer Festival in the amount of \$1,500 to be transferred out of Coliseum funding into Special Events funding formula showed a value of \$2,700 for this event. *The Red River Craft Beer Festival is scheduled for May 2, 2020 at the Comanche County Fairgrounds.***
ACTION: Motion to approve/amend/disapprove recommendation by the CVB Advisory Council to **approve** funding for Red River Craft Beer Festival in the amount of \$1,500 to be transferred out of Coliseum funding into Special Events funding formula showed a value of \$2,700 for this event. *The Red River Craft Beer Festival is scheduled for May 2, 2020 at the Comanche County Fairgrounds.*
- j. **Consider recommendation by the CVB Advisory Council to approve sponsorship for the International Festival in the amount of \$1,000 made payable to the International Festival out of Special Events funding. *The International Festival is scheduled for September 25-27, 2020.***
ACTION: Motion to approve/amend/disapprove recommendation by the CVB Advisory Council to **approve** sponsorship for the International Festival in the amount of \$1,000 made payable to the International Festival out of Special Events funding. *The International Festival is scheduled for September 25-27, 2020.*

IX. New Business

X. Adjourn

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List of videoconference attendees and methods:

Sylvia M. Burgess, Laptop
Brenda Spencer-Ragland, iPad
Jennifer Ellis, iPhone
Mark Scott, Desktop Computer
Albert Johnson, Jr., Desktop Computer
Jason Hensley, Desktop Computer
Barry Ezerski, iPhone
Mark Brace, Desktop Computer
Michael Cleghorn, Laptop
Candy Hanza, iPhone
Yvonne Landmark, Laptop
MG (R) Lee Baxter, Lawton Fort Sill Chamber of Commerce
Patty Neuwirth, iPad
Bridget Randle, iPhone
James Taylor, Laptop
Daniel El Kouri, Desktop Computer
Tiffain Easton, iPad
Christy Clark, Laptop
Jesse Cross, Laptop
Fred Fitch, iPad
Dustin Hilliary, Laptop
Lauren Ellis, iPhone
Nathan Harbert, iPhone
John Cunningham, Desktop Computer
Dr. John McArthur, Desktop Computer
Brad Cooksey, Desktop Computer
Clarence Fortney, Desktop Computer
Elizabeth Jones, Desktop Computer
Kim Thomas, Laptop