



**Executive Committee Meeting**  
**Monday, May 18, 2020 – 4:00 p.m.**  
**Teleconference/Videoconference via Zoom**

***Link to join videoconference:***

<https://zoom.us/j/97955893606?pwd=dE4yUVZpZFo2cFdNczFLSXRJV0N1Zz09>

Meeting ID: 979 5589 3606

Password: 870062

In the event audio is lost by the host, we will attempt to regain communication for 30 minutes. If we are unable to restore communications, the meeting will reconvene Tuesday, May 19, 2020 at 4:00 pm using the same Zoom video conference code.

This meeting will be conducted via teleconference/videoconference for all board members and members of the public to attend.

You may join from your internet connected phone or computer using the link and password in the above link. If you are unable to join by video device, you may join by telephone at the following number:

Telephone number 1 (312) 626-6799

Meeting ID: 979 5589 3606

Password: 870062

If you would like to observe the videoconference, but do not have means to attend via videoconference, you may participate at the Chamber of Commerce, 302 W. Gore Blvd. First National Bank & Trust Board Room. The Videoconference will be included in that room, observing required social distancing orders. Other portions of the Chamber of Commerce facility will be made available if necessary, for public attendance. **If you plan to attend in person, you must wear a mask at all times in the facility and use hand sanitizer at the check in desk.**

**Agenda**

- I. Call to Order/Roll Call, establish quorum, and ensure public notice requirements have been met  
Board members, staff and the public will attend this meeting via videoconference/teleconference.
- II. Introduction of Guests
- III. Consent Agenda
  - a. April 20, 2020, Executive Committee Meeting Minutes.
  - b. May 12, 2020, Emergency Executive Committee Meeting Minutes.
  - c. April 2020 Membership Report.
  - d. April 2020 City Council Report.

**ACTION:** Motion to accept/disapprove Consent Agenda.

- IV. Reports
  - a. Chair's Report – Jennifer Ellis
    - o Chair 100-mile challenge update
  - b. Hotel-Motel Tax Representative Report – Candy Hanza
    - o Average occupancy activity for Lawton for May and June expectations
    - o Status of open and closed hotels
    - o Discuss occupancy rate impact
  - c. Nominating Committee Report – Mark Scott
    - o Discuss status of new CEO search

- d. Discussion – Secretary/Treasurer Jason Hensley
  - o Dashboard
  - o April 2020 Financials
  
- e. Discussion Items – Interim CEO/President Woogie Burgess
  - o Chamber budget impact of COVID-19 HM tax reduction
  - o Discussion regarding potential sale of Chamber Chevy Traverse vehicle
  - o Discussion potential non-renewal of state consultant contract (with Bill Phelps)
  - o Discussion – Status of Line of Credit Request to Liberty National Bank
  - o Discussion – Status of EIDL Loan Application
  - o Discussion regarding further office staff reduction
  - o Discussion regarding Mayor’s Conference July 29-31 – input and update
  - o Discussion regarding funding of other events approved
  
- f. Discussion regarding Military Affairs Interaction with Fort Sill leadership, including welcome for MG Kamper and possible farewell for BG Rafferty. – Mark Brace, Albert Johnson
  
- g. Consider any recommendations for items to add to Agenda for May 26, 2020 Board meeting

V. New Business

VI. Adjourn

Mark Brace - Videoconference  
Michael Cleghorn  
Brad Cooksey - Videoconference  
Jennifer Ellis - Videoconference  
Barry Ezerski - Videoconference  
Candy Hanza - Videoconference  
Jason Hensley - Videoconference  
Albert Johnson, Jr. - Videoconference  
Mark Scott - Videoconference