



**Board of Directors Meeting
Monday, April 27, 2020 – 4:00 p.m.
Teleconference/Videoconference via Zoom**

Link to join videoconference:

<https://zoom.us/j/96336755910?pwd=citZTzB1ejBkNktiOGF4cGdvWHFSUT09>

Meeting ID: 963 3675 5910

Password 768390

This meeting will be conducted via teleconference/videoconference for all board members and members of the public to attend.

You may join from your internet connected phone or computer using the link and password in the above link. If you are unable to join by video device, you may join by telephone at the following number:

Telephone number (301) 715-8592

Meeting ID: 963 3675 5910

Password: 768390

Agenda

- I. Call to Order, establish quorum and ensure public notice requirements have been met
Board members, staff and the public will attend this meeting via videoconference/teleconference
- II. Community Reports
- III. Chamber Reports:
 - Chair's Report – Jennifer Ellis
 - *Chair 100-mile challenge update*
 - Interim President's Report- Sylvia Burgess
 - *Discuss Office Personnel terminations and layoffs*
 - *Discuss March Dashboard*
 - *Discuss Plan to Reopen Oklahoma and Lawton*
 - Hotel-Motel Tax Representative Report – Candy Hanza
 - *Average occupancy activity for Lawton for April, and May expectations*
 - *Status of open and closed hotels*
 - *Discuss occupancy rate*
 - Nominating Committee Report – Mark Scott
 - *Discuss status of search for new President/CEO*
 - *Discuss Slate of Officers and Directors for 2020-21 (voted on in Business)*
- IV. Consider Approval of the Consent Agenda
 - a. Consider acceptance of March 30, 2020 Minutes.
 - b. Consider recommendations by the Nominating Committee for the 2020-2021 slate of officers and new directors.
 - c. Consider recommendation by the Chair to accept the TownSquare Publications Contract for 2020-2021 Business and Visitor's Guide.
 - d. Consider recommendation by the Chair to approve 2020-2021 Budget.
 - e. Consider recommendation by the Chair to approve 2020-2021 Hotel-Motel Budget.
 - f. Consider ratifying the actions of the Interim President in applying for an Economic Injury Disaster Loan through the SBA.
 - g. Consider recommendation to City Council to increase the Hotel-Motel tax rate from 5.5% to 7% for a period of five years.

ACTION: Motion to accept/amend the Consent Agenda.

V. Consider Acceptance of the March 2020 Membership Report.
ACTION: Motion to approve/amend/disapprove the March 2020 Membership Report.

VI. Consider Acceptance of the March 2020 City Council Report.
ACTION: Motion to accept/amend delaying the March 2020 City Council Report.

VII. Consider Acceptance of the March 2020 Financials. Discussion – Sylvia Burgess
ACTION: Motion to accept/amend the March 2020 Financials.

VIII. Business

a. **Consider adopting a borrowing resolution authorizing the President to pursue loans, lines or credit, and/or refinance of the existing building loan to manage cash flow.**

ACTION: Motion to authorize/approve/disapprove the presented borrowing resolution authorizing the President to pursue and close on loans, lines of credit, and/or refinance of the existing Chamber building up to a total of \$350,000.00.

b. **Consider discussion of board and member input and services. – Sylvia Burgess**

IX. New Business

X. Adjourn

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List of attendees:

Albert Johnson, Jr., Videoconference
Barry Ezerski, Videoconference
Bridget Randle, Videoconference
Candy Hanza, Videoconference
Dustin Hilliary, Videoconference
Fred Fitch, Teleconference
Hossein Moini, Teleconference
James Taylor, Videoconference
Jason Hensley, Videoconference
Jennifer Ellis, Videoconference
Jesse Cross, Teleconference
Lauren Ellis, Videoconference
Mark Brace, Videoconference
Lee Baxter, Videoconference
Patty Neuwirth, Videoconference
Ray Howard, Teleconference
Tiffain Easton, Teleconference
Vera Oldham, Videoconference
Yvonne Landmark, Videoconference
John Cunningham, Teleconference
Brad Cooksey, Videoconference
Bryson Panas, Videoconference
Clarence Fortney, Videoconference
Dr. John McArthur, Videoconference
Mike Brown, Teleconference
Scott Chance, Videoconference
Scott Hatch, Videoconference
Brandi Sims, Teleconference
Natalie Cope, Videoconference
Sharleen Gehers, Teleconference