



Board of Directors Meeting
Monday, June 22, 2020 – 4:00 p.m.
Great Plains Technology Center, Worley Seminar Center

Meeting will also be available via Zoom, although we encourage attendance in person. If you are **not** attending in person you must notify us of your method of attendance (audioconference or teleconference) not later than 11:00 am today, Friday, June 19, 2020, so we can publish as required by the Open Meetings Act.

Link to join Teleconference/Videoconference via Zoom

<https://zoom.us/j/95334767079?pwd=dVRTZDQ0eDRCUjNrN3Fic1c3RE1CUT09>

Meeting ID: 953 3476 7079

Password: 523910

You may also join by phone: 1 312 626 6799 US (same meeting ID and password)

Caution: If you are a member of the Board of Directors, and specify that you will attend either by audioconference or teleconference, then you must attend in the specified method, or you may attend in person. If you have not indicated you will attend remotely, the Open Meetings Act prohibits us from allowing participation except in person, because that information must be published in advance.

In the event audio is lost by the host, we will attempt to regain communication for 30 minutes. If we are unable to restore communications, the meeting will reconvene Wednesday, May 27, 2020 at 4:00 pm using the same Zoom video conference code.

Agenda

Meetings are normally on the fourth Monday of each month, except on holidays or other designated occasions, in which case a different date is set for meetings, as listed on the Chamber's website and as posted with the City Court Clerk as required by the Open Meetings Act.

- I. Call to Order/Roll Call, establish quorum and ensure public notice requirements have been met
- II. Introduction of Guests
- III. Consent Agenda
 - a. May 26, 2020, Board of Directors Meeting Minutes.
 - b. May 2020 Financials
 - c. May 2020 Membership Report.
 - d. May 2020 City Council Report.

ACTION: Motion to accept/disapprove Consent Agenda.

IV. Community Reports

V. Chamber Reports

- a. Chair's Discussion – Jennifer Ellis
 - o Outgoing Chair's Remarks
- b. Hotel-Motel Tax Representative Report – Candy Hanza
 - o Average occupancy activity for Lawton for May and June expectations
 - o Status of open and closed hotels
 - o Discuss occupancy rate impact
- c. Finance Report – Jason Hensley
 - o Discuss Financial report
- d. Interim CEO/President's Report – Woogie Burgess
 - o Discussion – status of budget and contract with City
 - o Discussion – update on potential sale of Chamber Traverse vehicle
 - o Discussion – update on potential for sharing staff with LEDC
 - o Discussion – Status of Line of Credit with Liberty National Bank

- Discussion – Status of EIDL Loan Application
 - Discussion – New Redcoats Chair Nomination, Daren Coats of Oklahoma Blood Institute
 - Discussion regarding Mayor’s Conference July 29-31 Agenda – input and update
 - Discussion – Bylaws as noted in the attached document and the summary and Standing Rules (to be voted on in July)
- e. Hotel-Motel Tax Discussion – Mark Brace
- Time of Balloting
 - Tax period considerations
 - Campaign planning for tax measure
- e. Nominating Committee Report – Mark Scott
- Discuss status of new CEO search

VI. Business

- a. Consider convening into Executive Session as allowed by the Oklahoma Open Meetings Act Law as amended 2011. 25 O.S. §§307(b)(1) and 311 for the purpose of personnel and salary discussion regarding extending an offer of employment to Dr. Krista Smith-Ratliff as the new CEO/President.

ACTION: Motion to convene/not convene into Executive Session.

Consider concluding Executive Session and move to go back into open session.

ACTION: Motion to conclude/not conclude Executive Session and move to go back into open session.

- b. Consider any action to be taken as a result of Executive Session discussion.

ACTION: Motion to offer/not offer position of CEO/President to Dr. Krista Smith-Ratliff.

- c. Consider voting to accept Daren Coats as new Chair of the Redcoats.– Jennifer Ellis

ACTION: Motion to accept Daren Coats as new Chair of the Redcoats

- d. Consider appointing the following as an additional ex-Officio officer/director for the fiscal year ending June 30, 2021: Mark Brace, Vice Chair for Governmental Affairs

ACTION: Motion to approve Mark Brace as Vice Chair for Governmental Affairs.

- e. Consider approving the new contract with consulting agreement with Cornerstone for the six month period ending December 31, 2020, , in the form attached hereto.

ACTION: Motion to approve and enter a new consulting agreement with Cornerstone for the one year period ending June 30, 2021, in the form attached hereto.

- f. Consider setting a date for the Annual Meeting of the Chamber and decision on whether to hold meeting in person or virtually.

ACTION: Motion to hold the Annual Meeting of the Chamber on ____ date (as determined by the Board) ___ in person at a place to be determined, or ___ to hold on such date as a virtual meeting.

- g. Consider adopting a resolution to forward to City Council regarding a January ballot for the Hotel-Motel tax, and requesting a ten-year period rather than a five year period.

ACTION: Resolved, that the Lawton Fort Sill Chamber of Commerce supports renewal of the Hotel-Motel Tax ordinance at the increased rate of seven percent (7%); and recommends to the City Council that the ballot be held in January, 2021.

VII. Recognition of outgoing Board members and Officers

Jennifer Ellis - Outgoing Board members and Officers

Mark Scott – Outgoing Chair

New Business

Adjourn

The following members of the Lawton Fort Sill Board of Directors have not indicated they will attend by remote method, and if attending, will be physically present:

Shawn Anderson
MG(R)Lee Baxter
Mayor Stan Booker
Mark Brace
Mike Brown
Dr. Sylvia Burgess
Steve Carson
Scott Chance
Christy Clark
Michael Cleghorn
Brad Cooksey
Jesse Cross
John Cunningham
Daniel El Kouri
Jennifer Ellis
Lauren Ellis
Chris Escobedo
Barry Ezerski
Fred Fitch
Clarence Fortney
Joe Gallagher

Candy Hanza
Nathan Harbert
Jason Hensley
Dustin Hilliary
Kevin Hime
Ray Howard
Albert Johnson, Jr.
Elizabeth Jones
Yvonne Landmark
Hossein Moini
Patty Neuwirth
Vera Oldham
Johnny Owens
Bryson Panas
Tony Puckett
Bridget Randle
Mark Scott
Brent Smith
James Taylor
Kim Thomas

List of Attendees who will not be physically present:

Dr. John McArthur, Videoconference
Tiffain Easton, Videoconference