



Executive Committee Meeting
Monday, August 17, 2020 – 4:00 p.m.
Teleconference/Videoconference via Zoom

Link to join videoconference:

<https://zoom.us/j/99037637305?pwd=bndOWXFpMmqrZytaNVppMUhENIVVQT09>

Meeting ID: 990 3763 7305

Passcode: 851840

In the event audio is lost by the host, we will attempt to regain communication for 30 minutes. If we are unable to restore communications, the meeting will reconvene Tuesday, August 18, 2020 at 4:00 pm using the same Zoom video conference code.

This meeting will be conducted via teleconference/videoconference for all board members and members of the public to attend.

You may join from your internet connected phone or computer using the link and password in the above link. If you are unable to join by video device, you may join by telephone at the following number:

One tap mobile

+16699009128,,91125579304#,,,0#,,612671#

+1 312 626 6799 US (Chicago)

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Agenda

- I. Call to Order/Roll Call, establish quorum, and ensure public notice requirements have been met
Board members, staff and the public will attend this meeting via videoconference/teleconference.
- II. Introduction of any Guests
- III. Consider Acceptance of the July 20, 2020 Executive Committee Meeting Minutes.
ACTION: Motion to accept/amend July 20, 2020 Executive Committee Meeting Minutes.
- IV. Reports
 - a. Chair's Discussion – Mark Scott
 - Resignation of Janie Billingsley as Chair Elect (Discussion)
 - Discuss updated 2020-21 Business Plan, input from Exec (Ex A)
 - Discuss updating of 2017-2025 Long Range Plan, input from Exec (Ex B)
 - b. Hotel-Motel Tax Representative Report & CVB Report – Carrie Paye
 - Average occupancy activity for Lawton for May and June expectations
 - Status of open and closed hotels
 - Discuss occupancy rate impact
 - Discuss status of CVB requests
 - c. Interim CEO/President's Report – Woogie Burgess
 - Discussion – status of budget and contract with City
 - Discussion – update on potential sale of Chamber Traverse vehicle
 - Discussion – update on potential for sharing staff with LEDC
 - Discussion – Update on Oklahoma Business Relief Program Application and Approval
 - Discussion – Status of EIDL Loan Application – Approved for \$250,000, no funds advanced
 - Discussion regarding Mayor's Summit – canceled and reset for Lawton next summer
 - d. VP for Membership and Communications – Brandi Sims - Membership Report Discussion

V. Business

- a. **Consider recommendation by the CVB Advisory Council to approve funding in the amount of \$10,000 for the Texas Longhorn Breeder's Association Horn Showcase. The funding formula shows a value of \$10,000.00. Funding source is from Coliseum Funding and being paid directly to the coliseum. *This event is scheduled for October 1 – 3, 2020. (Note: This event comes to Lawton as a result of recruiting efforts made by the Chamber, and other cities compete for this event. It brings in hotel nights and visitors to restaurants, as well as for shopping.)***

ACTION: Motion to approve/amend/disapprove recommendation by the CVB Advisory Council to approve funding in the amount of \$10,000.00 for the **Texas Longhorn Breeder's Association Horn Showcase.**

- b. **Consider convening into Executive Session as allowed by the Oklahoma Open Meetings Act Law as amended 2011. 25 O.S. §§307(b)(1) and (2) and 311 for the purpose of considering a proposed contract regarding the employment of Krista Ratliff, the incoming CEO/President of the Chamber.**

ACTION: Motion to convene/not convene into Executive Session to discuss proposed contract regarding the employment of Krista Ratliff.

Consider concluding Executive Session and move to go back into open session.

ACTION: Motion to conclude/not conclude Executive Session and move to go back into open session.

- c. **Consider any action to be taken as a result of Executive Session discussion.**

ACTION: Motion to approve proposed contract for CEO/President as written/amended and submit to Krista Ratliff for execution.

VI. Discussion - Consider any items to add to Agenda for August 24, 2020 Board meeting

VII. New Business

Adjourn

Attendees:

Sylvia Burgess, Videoconference
Mark Brace, Videoconference
Michael Cleghorn, Videoconference
Jennifer Ellis, Videoconference
Barry Ezerski, Videoconference
Rick Kerr, Videoconference
Gene Love, Videoconference
Carrie Paye, Videoconference
Mark Scott, Videoconference
Rick Walker, Videoconference