



Executive Committee Meeting
Monday, June 15, 2020 – 4:00 p.m.
Teleconference/Videoconference via Zoom

Link to join videoconference:

<https://zoom.us/j/91125579304?pwd=YjZuakkwVjNiM0hBZTZrSXNWcGRvdz09>

Meeting ID: 911 2557 9304

Password: 612671

In the event audio is lost by the host, we will attempt to regain communication for 30 minutes. If we are unable to restore communications, the meeting will reconvene Tuesday, July 21 at 4:00 pm using the same Zoom video conference code.

This meeting will be conducted via teleconference/videoconference for all board members and members of the public to attend.

You may join from your internet connected phone or computer using the link and password in the above link. If you are unable to join by video device, you may join by telephone at the following number:

One tap mobile

+16699009128,,91125579304#,,,0#,,612671#

+1 312 626 6799 US (Chicago)

Meeting ID: 911 2557 9304

Password: 612671

Agenda

- I. Call to Order/Roll Call, establish quorum, and ensure public notice requirements have been met
Board members, staff and the public will attend this meeting via videoconference/teleconference.
- II. Introduction of any Guests
- III. Consent Agenda
 - a. June 15, 2020, Executive Committee Meeting Minutes.
 - b. June 2020 Membership Report.
 - c. June 2020 City Council Report.

ACTION: Motion to accept/disapprove Consent Agenda.

III. Reports

- a. Chair's Discussion – Mark Scott
 - o Declaration: the slate is elected and in effect as of July 1, 2020
 - o Welcome new Executive Committee members
 - o Update on Krista Ratliff timeline
 - o Observations about the Chamber and Community and potential action plan ideas
 - o Comments on mask ordinance and Chamber actions
 - o Comments about the status of the 2020-21 Business Plan
 - o Discussion of proposed Joint Task Force regarding K-12 Education
 - o Discussion or request to pass resolution on Local Journalism Sustainability Act (attachments)
 - o Discussed Proposed agenda for July Board Meeting
 - o Discuss Committee Chair assignments

- b. Hotel-Motel Tax Representative Report & CVB Report – Carrie Paye
 - o Average occupancy activity for Lawton for May and June expectations
 - o Status of open and closed hotels
 - o Discuss occupancy rate impact
 - o Discuss status of CVB requests
- c. Interim CEO/President's Report – Woogie Burgess
 - o Discussion – status of budget and contract with City
 - o Discussion – update on potential sale of Chamber Traverse vehicle
 - o Discussion – update on potential for sharing staff with LEDC
 - o Discussion – Update on Oklahoma Business Relief Program Application and Approval
 - o Discussion – Status of EIDL Loan Application – Approved for \$250,000, no funds advanced
 - o Discussion regarding Mayor's Summit – canceled and reset for Lawton next summer

IV. Business

- a. **Consider convening into Executive Session as allowed by the Oklahoma Open Meetings Act Law as amended 2011. 25 O.S. §§307(b)(1) and 311 for the purpose of personnel and salary discussion regarding a request by Brandi Sims, VP of Communications and Membership.**

ACTION: Motion to convene/not convene into Executive Session.

Consider concluding Executive Session and move to go back into open session.

ACTION: Motion to conclude/not conclude Executive Session and move to go back into open session.

- b. **Consider any action to be taken as a result of Executive Session discussion.**

ACTION: Possible motion to authorize/not authorize President/CEO Burgess to negotiate appropriate salary increase with VP Sims.

- c. **Consider recommendation by the Chairman to set the Executive Committee and Board of Directors meetings on the 3rd and 4th Mondays, respectively, of each month.**

ACTION: Motion to approve/amend/disapprove recommendation by the Chairman to set Executive Committee and Board of Directors meetings to the 3rd and 4th Mondays, respectively, of each month.

V. Discussion - Consider any additional items to add to Agenda for July 27, 2020 Board meeting

VI. New Business

Adjourn

Attendees:

Sylvia Burgess, Videoconference
 Mark Scott, Videoconference
 Janie Billingsley, Videoconference
 Jennifer Ellis, Videoconference
 Rick Walker, Teleconference
 Barry Ezerski, Videoconference
 Rick Kerr, Videoconference
 Mark Brace, Videoconference
 Gene Love, Videoconference
 Michael Cleghorn, Teleconference
 Carrie Paye, Videoconference