



## 2021 Food Vendor Application

Thank you for your interest in becoming a food vendor for the Holiday in the Park (HIP). To be considered as a potential vendor, please fill out this application in its entirety and return to [info@lawtonfortsillchamber.com](mailto:info@lawtonfortsillchamber.com) no later than October 20, 2021.

Please note that vendor space is limited. Vendors are expected to open every agreed upon night of the event unless prior approval is given by the Holiday in the Park committee. All applications will be reviewed by the Holiday in the Park committee.

If selected, vendors will be notified by email by November 1, 2021, with a contract that is to be signed and returned. Along with the signed contract, vendors will be required to provide sales, tax permits, proof of insurance, city permit, and a non-refundable vendor fee. The vendor fee will be \$100. All food truck vendors will agree to pay Holiday in the Park Fifteen Percent (15%) of all gross sales. Vendors will be required to submit a weekly report of sales. Vendors will be required to hold an active membership with the Lawton Fort Sill Chamber of Commerce. Vendors will be required to become "Grow the 580" merchants and accept "Grow the 580" gift certificates. **Please do not send in vendor fee until you are notified of acceptance.**

Company Name: \_\_\_\_\_

Business Address: \_\_\_\_\_

Contact Person(s): \_\_\_\_\_

Business Phone: \_\_\_\_\_ Home Phone: ( ) \_\_\_\_\_

Cell Phone: ( ) \_\_\_\_\_ Email: \_\_\_\_\_

Requesting Permanent Season Vendor Spot: ( ) Requesting Rotating Vendor Spot: ( )

Type of Vendor: \_\_\_\_\_ Number of Years in Business: \_\_\_\_\_

Booth Type Description: (truck, trailer, tent, etc.) \_\_\_\_\_

Dimensions of vehicle or trailer, if applicable: \_\_\_\_\_

Please select the day(s) you will be available:

( ) Saturday, November 20-Sunday November 21

( ) Friday, November 26-Sunday, November 28

( ) Friday, December 3– Sunday, December 5

( ) Friday, December 10 – Sunday, December 12

( ) Friday, December 17-Sunday, December 19

( ) Friday, December 24-Sunday, December 26

Any additional information you wish to note:

I agree to abide by the rules and regulations of the rules and regulations of the Holiday in the Park.

**Signature:** \_\_\_\_\_ **Date:** \_\_\_\_\_

## **2021 Rules and Regulations**

### **Holiday in the Park**

**November 20 through December 26, 2021**

**Mandatory Hours of Operation: Friday - Sunday 5:00- 10:00pm**

**EACH EXHIBITOR** is required to keep at least one attendant in his/her booth during all Holiday in the Park operating hours. There will be no amenities provided to include electrical hookups (must have generator), grease or grey water disposal containers. Please note that water is not available on site. Food truck/ trailers may be removed from their spots during the day but must be back at their designated spot at least 30 minutes prior to the park opening at 5:00 p.m. Any late arrivals may be subject to forgoing business that night. Vendors are welcome to open any hours outside of the mandatory operating hours based on how busy the season is.

#### **ON SITE RESTROOM FACILITIES AVAILABLE**

**PAYMENT/ CANCELLATION OF VENDOR SPACE:** All non- refundable deposits must be in full by November 10<sup>th</sup>. Vendors not paying deposit by this date will be subject to cancellation and resale of this space at the discretion of the Holiday in the Park. The non-refundable vendor fee will be \$250. All food truck vendors will agree to pay Holiday in the Park Fifteen Percent (15%) of all gross sales. Check payment shall be remitted with sales register every two weeks with the final payment submitted no later than January 15, 2021.

**LIABILITY:** Every reasonable precaution will be taken by the Holiday in the Park to protect property during installation, Holiday in the Park operation, and removal. However, neither the Holiday in the Park committee, City of Lawton, service contractors, any officers, staff members or directors of same, are responsible for the safety of property of exhibitors from theft or damage by fire, accident, vandalism, or other cause. The Holiday in the Park cannot be held responsible for exhibitor's property, whether located at his exhibit or anywhere else inside or outside the Holiday in the Park area. Small and especially valuable materials should be safely packed away by the exhibitor during hours when the exhibit is not manned. The event participant does hereby agree to forever release, discharge, defend, indemnify and otherwise hold harmless the Holiday in the Park, City of Lawton and Lawton Fort Sill Chamber of Commerce their officials, employees, agents and servants, of, from, and against any and all claims, demands, expenses, or losses of any kind whatsoever, due to personal injury (including death) and/or property damage arising from or during, on account of, or in any way related to participating in the Holiday in the Park.

**SAFETY, FIRE, HEALTH AND SAFETY, FIRE, HEALTH AND APPLICABLE LAWS:** This exhibitor shall assume all responsibility for compliance with local, city, state, and federal safety, fire, health and other ordinances and laws regarding installation of and operation of equipment, displays, and exhibit materials.

**DEFAULT OF OCCUPANCY:** Any exhibitor failing to occupy space as contracted for or fails to comply with any provisions concerning his use of display space, the Holiday in the Park shall have the right to take possession of said space and resale same, or any part thereof. No deposit will be refunded.

**SUBLETTING OF SPACE:** The exhibitor agrees not to assign, sublet, or apportion space or any part thereof allotted to them. No exhibitor will be permitted to sell/display his products or services outside the confines of assigned booth in the Holiday in the Park area.

**GENERAL:** All matters and questions not covered by this agreement are subject to the decision of the Holiday in the Park committee. All amendments, decisions, or interpretations that may be so made, shall be equally binding on all parties as the original agreement.

**AGREEMENT:** By signing this agreement, the participant agrees to all terms and conditions as stated in this application.

I, \_\_\_\_\_

**Please print name**

\_\_\_\_\_

**Signature of Vendor**

Agree to abide by the above stated rules and regulations.

**Please return completed application no later than October 20, 2021**

By Email: [info@lawtonfortsillchamber.com](mailto:info@lawtonfortsillchamber.com)

By Mail: Holiday in the Park  
302 W Gore Blvd  
Lawton, Oklahoma 73501